

**Appendix A3: Check List on Documents for Inclusion in Plumbing Proposals****Part I – General Information**

Address of Premises: \_\_\_\_\_  
 \_\_\_\_\_

Name of Consumer: (In English) \_\_\_\_\_  
 (In Chinese) \_\_\_\_\_

Contact Tel No.: \_\_\_\_\_

Email address: \_\_\_\_\_

ASN No. / CCID No. (if applicable): \_\_\_\_\_

WSD Reference No. (if applicable): \_\_\_\_\_

**Part II – Documents to be included**

The plumbing proposal/supplementary information includes: -

Please tick the appropriate boxes

		Enclosed in plumbing proposals	Not Applicable
(1)	Form WWO542 duly completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
(2)	Site location plan - in scale of not less than 1:1000 - showing the location and boundary of the development - locations should be marked with datum level	<input type="checkbox"/>	<input type="checkbox"/>
(3)	Connection layout plan - showing the alignment and size of the proposed connection pipes from the government main up to the sump tank of the development	<input type="checkbox"/>	<input type="checkbox"/>

		Enclosed in plumbing proposals	Not Applicable
(4)	Underground pipes layout plan - showing the proposed alignment and size of underground pipes to be laid in the development	<input type="checkbox"/>	<input type="checkbox"/>
(5)	Vertical plumbing line diagrams (VPLD) - indicating the draw-off points and their locations, the valves, the pipe materials and sizes and joint methods to be used - containing information on the type and nature of water using apparatus including water heater, kitchen equipment, drink dispenser, drinking fountain etc.	<input type="checkbox"/>	<input type="checkbox"/>
(6)	Building Floor Layout Plan (applicable to the drawings of the developments having restaurants, retails, etc., under separate meter arrangement) - showing the locations of these types of businesses and their respective meter positions	<input type="checkbox"/>	<input type="checkbox"/>
(7)	Meter room/box layout - indicating typical meter room(s)/box(es) only - showing the detailed layout of the meter room/box with dimensions - showing details including the fittings at the meter positions	<input type="checkbox"/>	<input type="checkbox"/>
(8)	Meter schedule - showing the address of each premises in the building that requires individually metered water supply	<input type="checkbox"/>	<input type="checkbox"/>
(9)	Fitment schedule - number of flats/units in each block of the building - number of draw-off points and sanitary fittings in each/unit - estimated daily consumption for all trade purposes with calculation	<input type="checkbox"/>	<input type="checkbox"/>

