

## Voluntary Continuing Professional Development Scheme for Licensed Plumbers

### CPD Activity Coding System

1. To facilitate the administration of CPD programmes, each programme should be assigned with a specific and unique CPD activity code. Accredited Providers/Providers of Accredited Activity should follow the coding system to ensure the consistency and integrity of the coding system, which is shown below:-

<u>C</u>	<u>3</u>	-	<u>001</u>	-	<u>2016</u>	<u>09</u>	<u>01</u>
<u>Core/</u> <u>Non-core</u>	Credit		Code for Accredited Provider / one-off Accredited Activity		Year	Month	Day of activity

2. Accredited Providers/Providers of Accredited Activity shall print the complete code on the certificates or written statements for the participants who successful complete the CPD activity.
3. Accredited Providers/Providers of Accredited Activity shall communicate with the Panel and/or Water Supplies Department with the code for the matters related to the CPD activity.