



水務署
Water Supplies Department

總部 Headquarters

香港灣仔告士打道七號入境事務大樓 48 樓

48/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong

本署檔號 : (1) in WSD 3318/50 Pt.10 T/J(2)
Our ref.
來函檔號 :
Your ref.

電話 : 2829 4355
Tel.
傳真 : 2824 0578
Fax.

13 October 2025

Distribution: To all Licensed Plumbers and Authorised Persons

Dear Sirs,

WSD Circular Letter No. 11/2025
Drinking Water Dispensers Installed in Inside Service

To promote wider use of registered drinking water dispensers under the Voluntary Labelling Scheme for Drinking Devices – Drinking Water Dispensers and Filters (the DWDF Scheme)¹, this Circular Letter promulgates the administrative measure for mandating the use of registered drinking water dispensers² for Applications for Water Supply (AWS).

New Requirement on Installation of Drinking Water Dispensers

2. Under the new requirement, drinking water dispenser to be used in inside service shall be included as a reporting item(s) by indicating the registration number under the DWDF Scheme in the enclosed new Form WWO 1149B prior to the commencement of the plumbing works (i.e. when submitting Part I & II of Form WWO 46). For avoidance of doubt, the current requirement of backflow prevention device for installation of drinking water dispensers and other relevant requirements mentioned in the latest version Technical Requirements for Plumbing Works in Buildings (currently January 2025) is required to be met.

¹ The DWDF Scheme document is accessible at the following link to the Water Supplies Department's webpage:
https://www.wsd.gov.hk/filemanager/en/content_2006/DWDF_scheme_doc_en.pdf

² In accordance with Section 3.6 and 4 of the DWDF Scheme document, drinking water dispensers means a factory-made assembly which includes cold and/or hot water dispensers and drinking fountains equipped with a nozzle to provide a stream of water for direct human consumption. Any device which provides drinking water as a subsidiary function is not included in the DWDF Scheme (e.g., refrigerator with water dispenser function).

Effective Date

3. The effective date of reporting the abovementioned drinking water dispensers shall be **2 October 2026**.

Enquiry

4. Should you have any enquiry, please contact our Mechanical Engineer/Material Control at telephone no. 2294 2656.

Yours faithfully,

(Original Signed)

(YIP Ka-chun, Gary)
for Water Authority

Encl.

(with Chinese translation)

c.c.

Housing Department (Attn: SM/QM)

Buildings Department

Architectural Services Department

Fire Services Department

The Hong Kong Housing Society

The Hong Kong Institute of Architects

The Hong Kong Institution of Engineers

The Hong Kong Institute of Surveyors

The Chartered Institute of Plumbing and Heating Engineering – Hong Kong Branch

Hong Kong Plumbing and Sanitary Ware Trade Association Ltd.

Hong Kong Licensed Plumbing Professionals Association Ltd.

Hong Kong Water Works Professionals Association Ltd.

The Hong Kong Institution of Plumbing and Drainage Ltd.

Plumbing Technology Student Association

The Association of Registered Fire Service Installation Contractors of Hong Kong Limited

Real Estate Developers Association of Hong Kong

Hong Kong Institute of Vocational Education

Hong Kong Institute of Construction, Construction Industry Council

The Hong Kong Construction Association, Ltd.

Hong Kong General Building Contractors Association Ltd.

The Hong Kong Federation of Electrical & Mechanical Contractors Ltd.

Contractor's Authorised Signatory Association Ltd.

Registered Minor Works Contractor Signatory Association Ltd.

Hong Kong Registered Contractors Association Company Ltd.

Hong Kong Licensed Plumbers Union Limited

Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

The Association of Electrical and Mechanical Engineering (Hong Kong) Ltd.

Pipeman Engineering (International) Limited

Hong Kong Institute of Water and Sanitation Safety

Hong Kong Plumbing General Union

WSD 3318/15/81



The Water Authority
43/F Immigration Tower, 7 Gloucester Road, Hong Kong.
Tel : 2824 5000 Fax : 2802 7333 email : wsdinfo@wsd.gov.hk

ASN: _____

Form Serial No _____ (For official use)

Premises Address _____

LIST OF DRINKING WATER DISPENSERS INTENDED TO BE INSTALLED:-

Description of drinking water dispensers (see Note 3)	Brand	Manufacturer	Registration No. under the DWDF Scheme (see Note 3)	Location of Registered drinking water dispensers

Page _____ of _____

Please use additional sheet(s) if required.

Please see notes overleaf

Signature of the Licensed Plumber : _____

Licence No. : _____

Date : _____

Notes :-

1. This Form shall be submitted either with the plumbing proposal in Form WWO542 or with Part I and II of Form WWO 46.
2. Any change of the drinking water dispensers to be used for the Approved Plumbing Works shall be submitted to the WA for approval.
3. All drinking water dispensers covered by the Voluntary Labelling Scheme for Drinking Devices – Drinking Water Dispensers and Filters (“the DWDF Scheme”) intended to be used for the plumbing works shall be registered under the DWDF Scheme and comply with the Technical Requirements for Plumbing Works in Buildings and WSD Circular Letter. The applicant shall provide their registration number under the DWDF Scheme in this Form.