



水務署
Water Supplies Department

總部 Headquarters

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18 August 2023

Distribution: To all Licensed Plumbers and Authorized Persons

Dear Sirs,

WSD Circular Letter No. 4/2023

Updated Version of “Guide to Application for Water Supply”

The December 2021 version of the “Guide to Application for Water Supply” (Guidebook) was published in December 2021. Subsequently, a series of Circular Letters have been issued to stipulate the latest submission guidelines. The Water Supplies Department (WSD) has consolidated the latest submission requirements into the January 2023 version of the Guidebook which is accessible at the following link to the Water Supplies Department’s webpage:

<https://www.wsd.gov.hk/en/plumbing-engineering/requirements-for-plumbing-installation/index.html>

The WSD has consulted the Technical Committee on Plumbing on the updated parts of the Guidebook (Jan 2023). A list of previous Circular Letters incorporated into the Guidebook is shown in the **Appendix** for easy reference.

Should you have any enquiry on the Guidebook (Jan 2023), please contact Engineer/Technical Support (4) (Tel no. 2829 5657) accordingly.

Yours faithfully,

(Original Signed)

(YAU Hau Yin)

for Water Authority

Encl.

(with Chinese translation)

c.c.

Housing Department (Attn: SM/QM)

Buildings Department

Architectural Services Department

Fire Services Department

The Hong Kong Housing Society

The Hong Kong Institute of Architects

The Hong Kong Institution of Engineers

The Hong Kong Institute of Surveyors

The Chartered Institute of Plumbing and Heating Engineering – Hong Kong Branch

Hong Kong Plumbing and Sanitary Ware Trade Association Ltd.

Hong Kong Licensed Plumbing Professionals Association Ltd.

Hong Kong Water Works Professionals Association Ltd.

The Hong Kong Institution of Plumbing and Drainage Ltd.

Plumbing Technology Student Association

The Association of Registered Fire Service Installation Contractors of Hong Kong Limited

Real Estate Developers Association of Hong Kong

Hong Kong Institute of Vocational Education

Hong Kong Institute of Construction, Construction Industry Council

The Hong Kong Construction Association, Ltd.

Hong Kong General Building Contractors Association Ltd.

The Hong Kong Federation of Electrical & Mechanical Contractors Ltd.

Contractor's Authorised Signatory Association Ltd.

Registered Minor Works Contractor Signatory Association Ltd.

Hong Kong Registered Contractors Association Company Ltd.

Hong Kong Licensed Plumbers Union Limited

Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

The Association of Electrical and Mechanical Engineering (Hong Kong) Ltd.

Pipeman Engineering (International) Limited

Hong Kong Institute of Water and Sanitation Safety

WSD 3318/15/81

List of Circular Letters Incorporated into the Guide to Application for Water Supply

1. WSD Circular Letter No. 9/2021 – Guidelines for Electronic Submission of Application for Water Supply with Building Information Modelling
2. WSD Circular Letter No. 4/2022– New Requirements on Inspection of carrying out Non-Destructive Tests at Solder Joints
3. WSD Circular Letter No. 5/2022 – Updated Water Sampling Requirements for Commissioning of Fresh Water Plumbing System
4. WSD Circular Letter No. 6/2022 –Ensuring Adequate Illumination for Carrying out Non-Destructive Tests at Solder Joints
5. WSD Circular Letter No. 7/2022 – Electronic Submission of Application for Portable Meter from Company only and Request for Work to be carried out by the Water Authority
6. WSD Circular Letter No. 8/2022 – Proposed Amendments to “Technical Requirements for Plumbing Works in Buildings”, “Guide to Application for Water Supply” and “WSD’s Website” (Part of Appendix I – No. 4)