



總部 Headquarters

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本署檔號 : (4) in WSD 3318/50 Pt.7
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Your ref.

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Fax.

28 November 2018

Distribution: To all Licensed Plumbers and Authorized Persons

Dear Sirs,

WSD Circular Letter No. 5/2018
Streamlined Procedures for Processing Applications
for Temporary Water Supplies for Construction Site

The Water Supplies Department (WSD) has formulated an enhanced measure to streamline the processes in applications for temporary water supply for construction site. Advance applications for early connection works to government mains for temporary water supply to construction sites can be submitted by developers or Authorised Persons (AP) at the early stage of development projects. WSD has consulted the Technical Committee on Plumbing on the streamlined procedures. The details of the streamlined procedures are set out in the ensuing paragraphs.

- (a) As early as possible before the construction contract commencement date, the developer or AP can submit the Form WWO 542 with a plan showing the proposed location and size of the pipeworks at the boundary of the works site for connection to government mains to apply for temporary water supply to the construction site.
- (b) Once the application for early connection for temporary water supply is approved by the Water Authority, an approval letter together with the demand note for connection fee will be issued to the applicant. The connection works for extending the government water mains to the proposed connection point would be carried out by WSD once the payment for connection fee is received.
- (c) When the contractor applies for temporary water supply to the construction site after the award of the construction contract, the application shall be

submitted together with a written authorization issued by the developer or AP authorizing the contractor to make use of the early connection for temporary water supply installed under previous approval with relevant ASN quoted in the written authorization. In this case, the contractor will not be required to pay any connection fee for the temporary water supply.

- (d) If no application for temporary water supply is received from the contractor of the relevant construction site within 6 months after WSD's completion of the early connection works, WSD will consider that the early connection applied by the developer or AP is no longer required and WSD will abandon the connection point to avoid risks of unlawful taking of water through the connection. WSD will notify the developer or AP before taking this action. Extension of the 6 months period may be allowed with sufficient justification from the developer or AP.

The above measure will be applicable to application for temporary water supply submitted on or after 1 December 2018.

Should you have any enquiry, please contact Engineer/Technical Support (5) at telephone no. 2829 5657.

Yours faithfully,

(Original signed)

(CHAN Chung-kun)

for Water Authority

c.c.

Housing Department (Attn: SM/QM)

Buildings Department

Architectural Services Department

Fire Services Department

The Hong Kong Housing Society

The Hong Kong Institute of Architects

The Hong Kong Institution of Engineers

The Hong Kong Institute of Surveyors

The Chartered Institute of Plumbing and Heating Engineering – Hong Kong Council

Hong Kong Plumbing and Sanitary Ware Trade Association Ltd.

Hong Kong Licensed Plumbing Professionals Association Ltd.

Hong Kong Plumbing General Union

Hong Kong Water Works Professionals Association Ltd.

The Hong Kong Institution of Plumbing and Drainage Ltd.

Plumbing Technology Student Association

The Association of Registered Fire Service Installation Contractors of Hong Kong Limited

Real Estate Developers Association of Hong Kong

Hong Kong Institute of Vocational Education

Construction Industry Council

The Hong Kong Construction Association, Ltd

Hong Kong General Building Contractors Association Ltd

The Hong Kong Federation of Electrical & Mechanical Contractors Ltd

Contractor's Authorised Signatory Association Ltd

Registered Minor Works Contractor Signatory Association Ltd

Hong Kong Registered Contractors Association Company Ltd

Building Services Operation and Maintenance Executives Society

The Hong Kong Air Conditioning and Refrigeration Association Ltd

Hong Kong Licensed Plumbers Union Limited

Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong

The Association of Electrical and Mechanical Engineering (Hong Kong) Ltd

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