

ACQWS Paper No. 15
Proposed Amendment to the Application Form of
Fresh Water Plumbing Quality Maintenance Recognition Scheme

The Fresh Water Plumbing Quality Maintenance Recognition Scheme was launched in July 2002. The Scheme has been well received as reflected from significant participation rate (vide Appendix 1 on the progress report up to 31.3.2005).

2. During this period, Water Supplies Department (WSD) has experienced cases that may affect the effective administration of the Scheme:

- (a) In the current Application Form, there is no requirement about the timing of water sample(s) tested preceding to the application. Some cases involve long preceding time. This may lead to query on whether the test result of water sample(s) represents the state of the plumbing system around the date of application.
- (b) The Scheme is to encourage the building owners to maintain their plumbing systems properly but does not preclude that some cases may involve water quality complaints before application. The crux should lie on whether the applicants carry out proper and timely investigation and resolution procedures.

3. Consequent to the above, WSD proposes to amend the Application Form as per Appendix 2:

- (a) to require that the water samples should not be taken earlier than 3 months before the date of application. Section E.5 refers.
- (b) to require the applicant to declare whether there have been any water quality complaints dealt with in the 12 months period before application and if yes, to provide details of the remedial action taken. Section F refers.
- (c) to include some other minor refinements.

Advice Sought

4. Members' comments are sought on the proposed amendment to the Application Form.

Water Supplies Department
April 2005

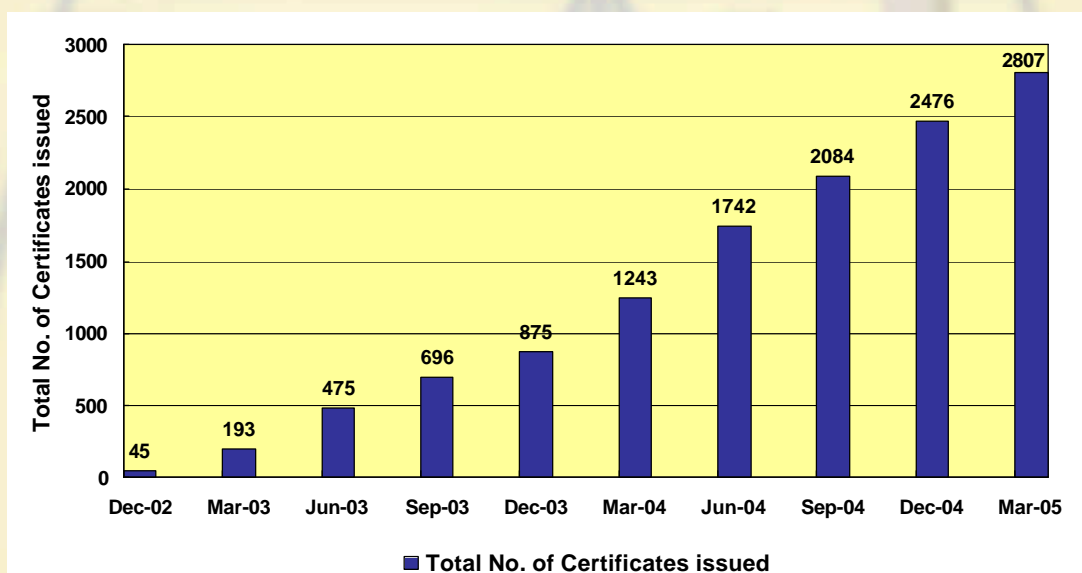
Progress Report on Fresh Water Plumbing Quality Maintenance Recognition Scheme (FWPQMRS) as at 31.3.05

Since the launching of the Fresh Water Plumbing Quality Maintenance Recognition Scheme in July 2002, up to 31 March 2005, the Water Supplies Department (WSD) have issued 2,807 certificates including 1,710 for private and Home Ownership Scheme residential properties, 537 for public rental properties and 560 for commercial properties. For residential properties, about 719,000 households have been benefited. See Chart Nos. 1-4 below.

2. Housing Department has been arranging public rental housing estates to join the Scheme, with a view to achieving full participation by 2006.

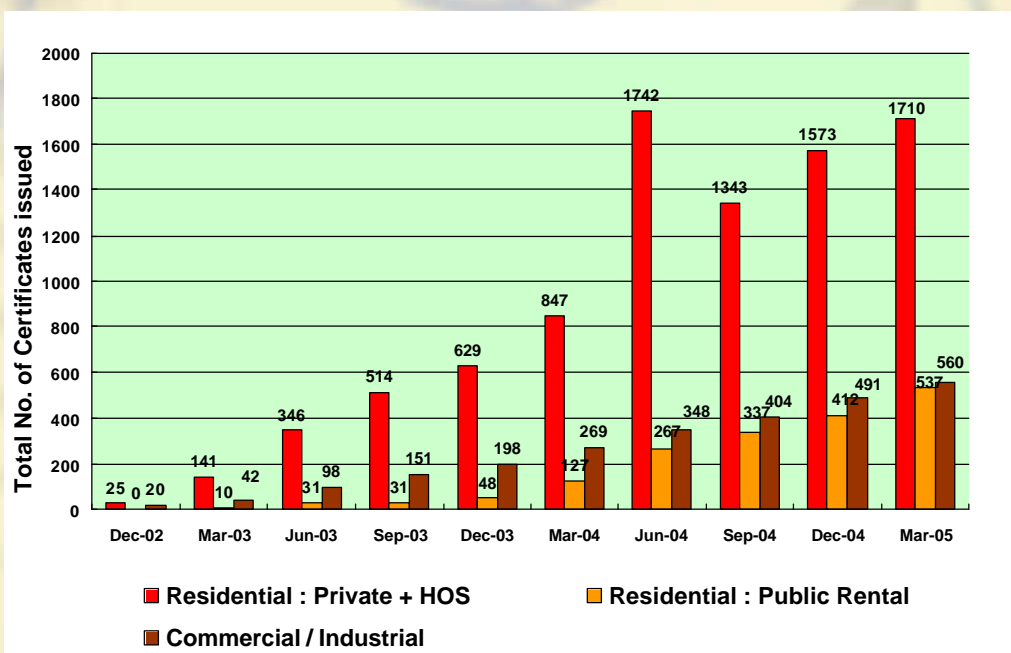
Water Supplies Department April 2005

Chart No. 1 - Total No. of Certificates Issued



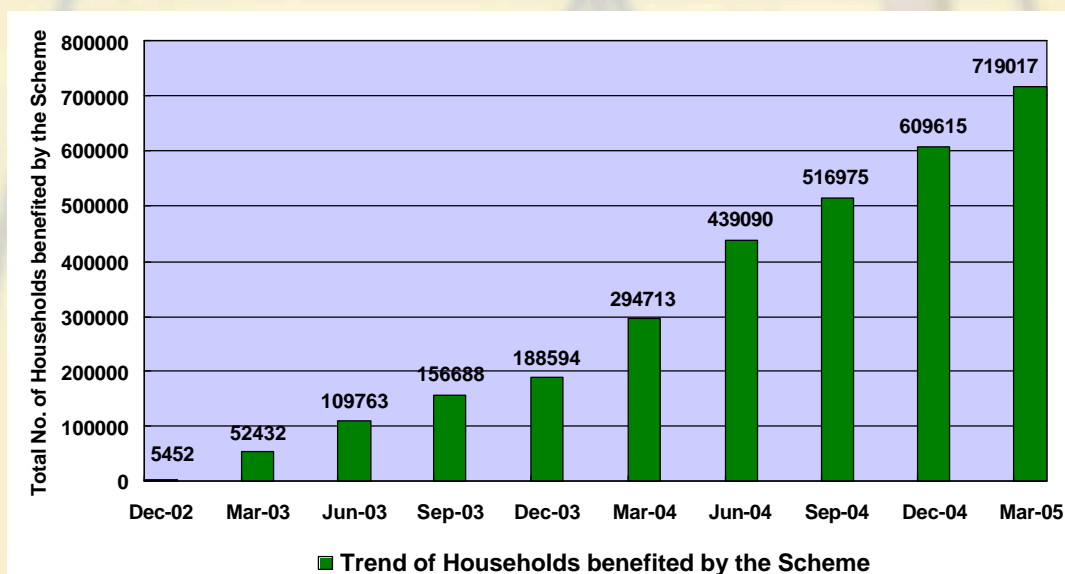
Water Supplies Department, Hong Kong

Chart No. 2 - Trend of Approval Given to Different Types of Buildings



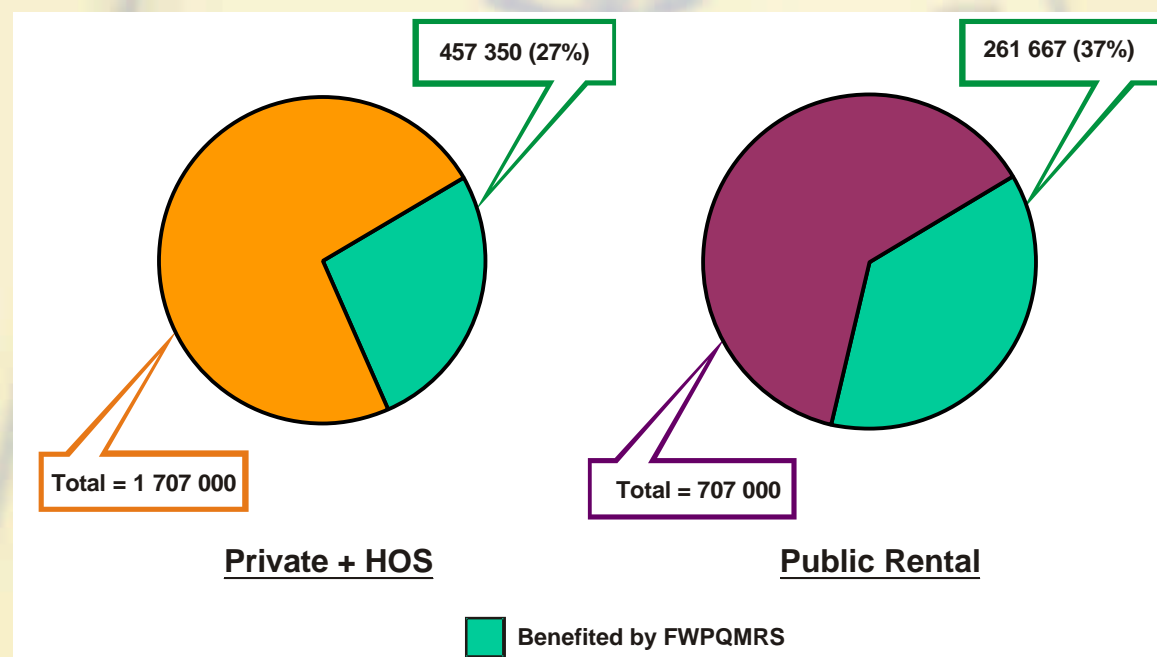
Water Supplies Department, Hong Kong

Chart No. 3 - Trend of Households Benefited by the Scheme



Water Supplies Department, Hong Kong

Chart No. 4 - % of [Private + HOS] and Public Rental Residential Flats as at 31.3.05



Water Supplies Department, Hong Kong

To: The Director of Water Supplies
47/F Immigration Tower
7 Gloucester Road
Wan Chai
Hong Kong

Fresh Water Plumbing Quality Maintenance Recognition Scheme
Application Form

I/We* apply for acceptance to the Fresh Water Plumbing Quality Maintenance Recognition Scheme (referred to as the “Scheme” below).

A. Type of Building(s)

Please indicate the type of building(s) applying to join the Scheme by checking ONE of the boxes listed below:-

Hotels

Restaurants

Buildings (residential) – Total No. of residential flats: _____

Buildings (commercial or combined commercial and residential)

- Total No. of residential flats: _____

Others (please specify) _____

B. Particulars of the Applicant

Name of owner / operator / management agent:

Correspondence address:

Name of contact person: _____

Post / Title of contact person: _____

Contact tel. no. / fax no. : _____

Contact e-mail address: _____

C. Name(s) and Address(es) of the Building(s) to be included in the Application *(please use additional blank sheets if necessary)*

D. Preferred Format on the Scheme Certificate(s)

Please indicate the preferred format of the scheme certificate(s) by checking **ONE** of the boxes listed below:-

One certificate for each building

One certificate for the whole estate/development/phase* and this Application covers all blocks therein. The preferred naming is:

E. Documents to be Included in the Application

The application shall be submitted together with the following documents for each building:

1. Hotel License or Restaurant License(where appropriate).
2. Incorporated Owners Registration Certificate (where appropriate).
3. Completed Checklist on Tank Cleaning, Water Quality Examination and Plumbing Inspection (Annex 2).
4. Records of Cleaning Water Tanks.
5. Water Quality Examination Results (Sample(s) taken not earlier than 3 months from the date of application.)
6. Inspection Results of Plumbing related to Water Quality.

F. Declaration of Water Quality Complaints

1. Any water quality complaints in the past 12 months?
No/Yes*, number of complaints: _____
2. Nature of complaints: _____

3. Average Handling Time: _____

4. Remedial Actions Taken: _____

5. All complaints cleared? Yes/No*

Outstanding Complaints

Nature	No.

G. Terms and Conditions

1. I/We* declare that all the information and supporting documents provided for the purpose of this Application are true, accurate and complete.
2. I/We* have maintained the plumbing up to a high standard for keeping the good quality of government water supplies throughout the inside service up to the consumers' taps.
3. I/We* shall ensure that all my/our staff are fully aware of and observe the assessment criteria of the Scheme at all times.
4. I/We* shall co-operate with the Water Supplies Department (WSD) for checking the compliance of the prescribed criteria of the Scheme if considered necessary by the WSD.
5. I/We* agree that none of the members of the WSD, the Advisory Committee on Quality of Water Supplies (ACQWS) or the Appeal Board of the Scheme shall have any responsibility or liability whatsoever in relation to any dealings between the Scheme Certificate holder and the holder's customers arising from the Scheme.
6. I/We* shall not behave in a manner which may jeopardize or damage the reputation or interests of the Government of the HKSAR, the WSD, the ACQWS, the Appeal Board of the Scheme.
7. I/We* abide by that the Certificate remains the property of the WSD and shall return the Certificate when required by the WSD.
8. I/We* shall not transfer the Certificates to other persons or organizations without the permission of the WSD.
9. I/We* agree to abide by the decisions of the Appeal Board and the Terms and Conditions of the Scheme.

I/We* wish to receive future correspondence relating to the Scheme by e-mail / fax / mail*.

Authorized Signature_____ Date _____

Name & Title_____ Company Chop_____

** please delete whichever not applicable.*

致： 香港灣仔
告士打道 7 號
入境事務大樓 47 樓
水務署署長

食水系統優質維修認可計劃
申請表

本人/我們*申請加入「食水系統優質維修認可計劃」(下稱「計劃」)。

A. 樓宇類別

請從下列方格項目選出**一項**以說明申請加入計劃的樓宇類別:-

- ☐ 酒店
- ☐ 食肆
- ☐ 樓宇(住宅) – 住宅單位總數：_____
- ☐ 樓宇(商業或商住混合用途) – 住宅單位總數：_____
- ☐ 其他(請註明)_____

B. 申請者資料

業主/經營者/管理公司名稱：

通訊地址：

聯絡人姓名：_____

聯絡人職位/職銜：_____

聯絡電話號碼/傳真號碼：_____

聯絡電郵地址：_____

C. 申請加入計劃的樓宇名稱及地址(若有需要，請用附加紙)：

D. 選取證書形式

請從下列方格項目選出一項以說明選取證書形式:-

- ☐ 每座樓宇一張證書
- ☐ 整個 屋苑/發展/期* 一張證書。整個 屋苑/發展/期* 的全數樓宇須同時申請。證書上 屋苑/發展/期* 名稱為：_____

。

E. 申請所需文件

提交申請表時，請就每座大廈提交下列文件：

1. 酒店牌照或食肆牌照(如適用)。
2. 每座大廈的業主立案法團註冊證書(如適用)。
3. 已填妥的「清洗水箱、水質化驗及水管系統檢查核對表」- 附件 2。
4. 清洗水箱紀錄。
5. 水質化驗結果 (樣本須在不早於申請日期的前三個月內抽取。)
6. 與水質有關的水管系統檢查紀錄。

F. 水質投訴的聲明

1. 過去12個月有否任何有關水質的投訴？
沒有/有*，共_____宗投訴
2. 投訴性質：_____

3. 平均處理投訴所用時間：_____

4. 採用的補救行動：_____

5. 投訴是否已全部獲得解決？是/否*
尚待解決的投訴

性質	宗數

G. 條款及條件

1. 本人/我們*聲明，就是次申請提供的所有資料和支持文件全屬真確和詳盡無遺。
2. 本人/我們*已妥善維修水管系統，使從內部供水設備以至用戶水龍頭的政府供水保持優質。
3. 本人/我們*須確保所有員工時刻完全明白及遵守這項認可計劃的評核準則。
4. 本人/我們*須於水務署認為有需要檢查是否符合認可計劃所訂準則時與其合作。
5. 本人/我們*同意，對於這項認可證書持有人與其客戶之間由於這認可計劃而所產生的交易，水務署人員、水質事務諮詢委員會或認可計劃上訴委員會均無須承擔任何責任或法律責任。
6. 本人/我們*不得作出任何危害或有損香港特別行政區政府、水務署、水質事務諮詢委員會或認可計劃上訴委員會聲譽或權益的行為。
7. 本人/我們*同意認可證書乃屬水務署擁有，水務署保留收回證書之權利。
8. 未經水務署許可，本人/我們*不得把認可證書轉讓他人或其他機構。
9. 本人/我們*同意遵從認可計劃上訴委員會的決定，以及認可計劃的條款和條件。

本人/我們*希望透過電郵/傳真/郵遞*方式取得認可計劃的日後通訊。

授權簽署：_____ 日期：_____

姓名及職銜：_____ 公司印章：_____

**請刪去不適用者*