

Application for Renewal/Re-issue of a Plumber’s Licence

Licence No.: _____

English Name (Surname first): *Mr/Ms/Miss/Mrs _____

Date of Birth (DD/MM/YY): _____

Application for Renewal of a Plumber’s Licence

Application for Re-issue of a Plumber’s Licence

Police Report No.: _____

Civil Servant Status:

I am not at present a civil servant.

I am a civil servant serving in _____ and attach a @proof.
(name of department)

I note Civil Service Regulations 461 to 466 and 550 to 559 on the subjects of ‘Investment’ and ‘Outside Work’ respectively. Unless approved in accordance with these Civil Service Regulations, I am not allowed to perform outside work as a Licensed Plumber. *For a staff of Water Supplies Department, I understand that permission will not be given to me to undertake paid or unpaid outside work as a Licensed Plumber in my private capacity, to avoid potential conflict with my official duties.

I am at present a civil servant and I have already provided the corresponding document proof.

Declaration:

I fully understand and agree that the Water Authority may use the data collected from me in connection with this application for the purposes of, or directly related to, the processing of this application and any matters related to the plumber’s licence (if any) renewed/ re-issued under this application. If I do not provide sufficient data, the Water Authority may not be able to process my application. I agree that the data collected may be transferred to other Government bureaux and departments and any other relevant parties for the aforesaid purposes. I understand that I may make a request to the Departmental Secretary of the Water Supplies Department at 48/F., Immigration Tower, 7 Gloucester Road, Hong Kong for access to and correction of my personal data.

I further agree that the above data collected from me (including my name (Chinese and English), plumber's licence number, grade of licence, telephone numbers, the licence expiry date, past/current projects carried out by me) and any information concerning me which is related to the control of licensed plumbers may be made known to the general public (e.g. by publishing the same on the internet).

I declare that all the information in this application is correct, complete and true to the best of my knowledge and belief. I understand that if any of the information in this declaration is untrue, my application will have no effect. I also understand that a person who knowingly and willfully makes a statement or gives information which he knows to be false or does not believe to be true shall be guilty of an offence under the law.

Signature: _____

Date: _____

Footnotes:

- * Delete as appropriate.
- Tick as appropriate.
- @ The proof includes Government ID card, employment letter, pay slip or etc.

For official use only	
Checked by: _____	Verified by: _____
Name: _____	Name: _____
Post Title: _____	Post Title: _____
Date: _____	Date: _____