致：水務監督

To: **Water Authority**

香港灣仔告士打道 7 號入境事務大樓 43 樓

43/F Immigration Tower, 7 Gloucester Road, Hong Kong

電話 Tel: 2824 5000　傳真 Fax no. 2802 7333　(網址 Website: **www.wsd.gov.hk**)

更改帳戶資料表格 Amend Account Details Form

我選擇以中文編印註冊用戶姓名、供水地址及通訊地址，有關資料如下：
I opt to receive Demand for Payment printed with the registered customer's name, service and correspondence address in Chinese. The information is provided as follows:

用戶編號 Account No. ☐☐☐☐☐☐☐☐☐☐

註冊用戶姓名
*先生/太太/小姐/女士 _____
Name of Registered Consumer
*Mr/Mrs/Miss/Ms _____

中文用水樓宇地址 Service Address in Chinese

☐☐ 室 Flat ☐☐ **樓 Floor ☐☐ 座 Block ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ 大廈名稱 Building Name

☐☐☐☐☐ 屋邨名稱 Estate name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ 街道編號及名稱 Street No. and Street Name

☐☐☐☐☐ 地區 District ☐ 香港 HK ☐ 九龍 Kln ☐ 新界 NT

**如你以中文填寫此表格，而你的用水樓宇地址的中英文樓層數字並不相同，請在此格填上英文樓層。
If you fill in the form in Chinese and your service address's floor number in English is different from that in Chinese, please fill the floor number in English in this box. ☐☐☐ 英文樓層 Floor Number in English

中文通訊地址 Correspondence Address in Chinese

☐☐ 室 Flat ☐☐ **樓 Floor ☐☐ 座 Block ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ 大廈名稱 Building Name

☐☐☐☐☐ 屋邨名稱 Estate name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ 街道編號及名稱 Street No. and Street Name

☐☐☐☐☐ 地區 District ☐ 香港 HK ☐ 九龍 Kln ☐ 新界 NT

**如你以中文填寫此表格，而你的通訊地址的中英文樓層數字並不相同，請在此格填上英文樓層。
If you fill in the form in Chinese and your mailing address's floor number in English is different from that in Chinese, please fill the floor number in English in this box. ☐☐☐ 英文樓層 Floor Number in English

日間聯絡電話 Daytime Tel. No. ☐☐☐☐☐☐☐☐

用戶身份証證號碼 / 商業登記證號碼 / 護照號碼
Identity Card No. /
Business Registration No. of Consumer / Passport No._____ 日期 Date: _____

註冊用戶/授權代表簽署(如用戶爲公司，請填寫授權代表姓名及蓋上公司印鑑) Signature of Registered Consumer/Authorized Representative (For a company/firm, please fill in the name of Authorized Representative and stamped with the company's chop) _____

* 請刪去不適用者。
Please delete as appropriate.