

To: The Water Authority

**Application for Issue of a Grade I Plumber's Licence**

<b>For official use only</b>
Licence No.:
CCID:

**Particulars of Applicant:**

Chinese Name: \_\_\_\_\_  
English Name (Surname first): \*Mr/Ms/Miss/Mrs \_\_\_\_\_  
HKID Card No.: \_\_\_\_\_  
Date of Birth (DD/MM/YY): \_\_\_\_\_

Photo  1" W x 1-1/2" H
------------------------------------

**Personal Contacts (for communication with the Water Authority only)**

Telephone No.: \_\_\_\_\_

Correspondence Address:

Street Name	Street No	Floor	Room
Building Name		Block	
Estate/Village		Phase Name/No.	
District			

\* Hong Kong / Kowloon / New Territories

--

Non-structural address (e.g. GPO Box number)

Email Address: \_\_\_\_\_  
(for receiving circular letters and other information from WSD by email) (optional)

**Business Contacts (for display in Licensed Plumber Directory)**

Business Telephone No.: \_\_\_\_\_ (optional)

Business Address: \_\_\_\_\_ (optional)

Business Email Address.: \_\_\_\_\_ (optional)

**Civil Servant Status:**

- I am not at present a civil servant.
- I am a civil servant serving in \_\_\_\_\_ and attach a @proof.  
(name of department)

I note Civil Service Regulations 461 to 466 and 550 to 559 on the subjects of 'Investment' and 'Outside Work' respectively. Unless approved in accordance with these Civil Service Regulations, I am not allowed to perform outside work as a Licensed Plumber. \*For a staff of Water Supplies Department, I understand that permission will not be given to me to undertake paid or unpaid outside work as a Licensed Plumber in my private capacity, to avoid potential conflict with my official duties.

**Qualifications (both Part I and II must be completed):**

**Part I (please choose one of the following)**

- (i) Craft Certificate in Plumbing and Pipefitting issued by the Vocational Training Council after 1987. The date of obtain \_\_\_\_\_ is within 5 years before the date of application. The certificate no. is \_\_\_\_\_.
- (ii)<sup>#</sup> Plumbing Craft Certificate issued by the City and Guilds of London before 2018. The date of obtain \_\_\_\_\_ is within 5 years before the date of application.
- (iii) Valid \*fellowship/membership of The Chartered Institute of Plumbing and Heating Engineering of the United Kingdom. Fellowship/membership no. is \_\_\_\_\_.
- (iv) Certificate in "Refresher Course on Plumbing and Pipefitting" issued by the Vocational Training Council, the date of obtain \_\_\_\_\_ is within 5 years before the date of application. The certificate no. is \_\_\_\_\_.
- (v) The Diploma in Plumbing Engineering issued by the Vocational Training Council. The date of obtain \_\_\_\_\_ is within 5 years before the date of application. The certificate no. is \_\_\_\_\_.
- (vi)<sup>+</sup> Other Qualification: (Please specify) \_\_\_\_\_

**Part II (please choose one of the following)**

- (a) Certificate in Plumbing Services (Hong Kong) issued by the Vocational Training Council. The date of obtain \_\_\_\_\_ is within 5 years before the date of application. The certificate no. is \_\_\_\_\_.
- (b)<sup>+</sup> Other Qualification: (Please specify) \_\_\_\_\_

**Declaration:**

I fully understand and agree that the Water Authority may use the data collected from me in connection with this application for the purposes of, or directly related to, the processing of this application and any matters related to the plumber’s licence (if any) issued under this application. If I do not provide sufficient data, the Water Authority may not be able to process my application. I agree that the data collected may be transferred to other Government bureaux and departments and any other relevant parties for the aforesaid purposes. I understand that I may make a request to the Departmental Secretary of the Water Supplies Department at 48/F., Immigration Tower, 7 Gloucester Road, Hong Kong for access to and correction of my personal data.

I further agree that the above data collected from me (including my name (Chinese and English), plumber's licence number, grade of licence, telephone numbers, the licence expiry date, past/current projects carried out by me) and any information concerning me which is related to the control of licensed plumbers may be made known to the general public (e.g. by publishing the same on the internet).

I declare that all the information in this application is correct, complete and true to the best of my knowledge and belief. I understand that if any of the information in this declaration is untrue, my application will have no effect. I also understand that a person who knowingly and willfully makes a statement or gives information which he knows to be false or does not believe to be true shall be guilty of an offence under the law.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Footnotes:

- \* Delete as appropriate.
- Tick as appropriate.
- @ The proof includes Government ID card, employment letter, pay slip or etc.
- # A photocopy of the relevant qualifications must be submitted and the original copy must be shown.
- + We shall contact you for details of the qualification in due course.

For official use only	
Checked by:	Verified by:
Name:	Name:
Post Title:	Post Title:
Date:	Date: