



水務署
Water Supplies Department

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Distribution: To all Licensed Plumbers and Authorized Persons

Dear Sirs,

WSD Circular Letter No. 3/2016

Voluntary Continuing Professional Development Scheme for Licensed Plumbers

To meet the expectation of the public, the Licensed Plumbers (LPs) should be kept abreast of the new plumbing technology, knowledge and waterworks regulatory requirements, and to uplift the professionalism of the trade. In this regard, Water Supplies Department (WSD) launches the Voluntary Continuing Professional Development Scheme for Licensed Plumbers (the Scheme) with effect from 11 October 2016 aiming to promote a continuous learning culture in the trade.

The Scheme

2. The participation of LPs into the Scheme is on voluntary basis. LPs can enroll in CPD programme/activity organized by Accredited CPD Programme Providers (Accredited Providers), or participate in one-off Accredited Activity. Through the CPD programme/activity, LPs can update themselves on the advancement in technology and knowledge of the plumbing industry, and fully understand the latest regulatory requirements of the Water Authority on plumbing works. After completing each CPD programme/activity, LPs can achieve CPD credits assigned to the programme/activity.

LPs are responsible for administering their own training records including an update of the CPD credits achieved and the personal CPD record forms.

3. Alongside the Scheme, WSD also implements a recognition system to encourage active participation of the LPs in the Scheme. There are three recognition statuses, viz. Gold, Silver, and Bronze to be awarded. LPs who achieve CPD credits can submit their personal CPD record forms to WSD during their license renewal. The recognition statuses attained by the LPs will be displayed on the LP directory in WSD's website as a means to recognize the LPs' achievements.

4. More details about the Scheme are set out in the publication "*Voluntary Continuing Professional Development for Licensed Plumbers – Scheme Manual*". You can access the document in WSD webpage through "Plumbing and Engineering" → "Voluntary Continuing Professional Development for LP".

Organizations to Provide Accredited Programmes/Activities

5. To assure the quality of CPD programme/activity, a CPD Course Panel (the Panel) has been set up under the Advisory Board on Licensing of Plumbers to approve applications for Accredited Providers and one-off Accredited Activities. Any independent organization interested to be an Accredited Provider can submit application to the Panel in October/November each year. The Panel will, based on the submitted documents, decide the eligibility of the applicant as an Accredited Provider. During the accreditation period (normally 3 years), the performance of Accredited Provider is subject to audit by the Panel. The Panel may require the Accredited Provider to rectify any deficiencies identified during the audit. The Panel has the right to withdraw the accreditation status of the Accredited Provider if the rectification work is considered unsatisfactory.

6. Other than applying for as an Accredited Provider, any organization can make

application to the Panel at any time throughout the year for holding a one-off Accredited Activity for LPs.

7. More details about the accreditation of CPD programme provider / activity are set out in the publication “*Manual for Accredited Provider of Voluntary Continuing Professional Development Scheme for Licensed Plumbers*”. You can access this document in WSD webpage through “Plumbing and Engineering” → “Voluntary Continuing Professional Development for LP”.

Enquiries

8. Should you have any enquiry, please contact our Engineer Mr. H N Wong at tel. no. 2829 4483.

Yours faithfully,

(Signed)

(CHAN Chung Kun)
for Water Authority

c.c.

Housing Department (Attn: SM/QM)
Buildings Department
Architectural Services Department
Fire Services Department
The Hong Kong Housing Society
The Hong Kong Institute of Architects
The Hong Kong Institution of Engineers
The Hong Kong Institute of Surveyors
The Chartered Institute of Plumbing and Heating Engineering - Hong Kong Council
Hong Kong Plumbing and Sanitary Ware Trade Association Ltd
Hong Kong Licensed Plumbing Professionals Association Ltd
Hong Kong Plumbing General Union
Hong Kong Water Works Professionals Association Ltd
The Hong Kong Institution of Plumbing and Drainage Ltd
Plumbing Technology Student Association
The Association of Registered Fire Service Installation Contractors of Hong Kong Ltd
Real Estate Developers Association of Hong Kong
Hong Kong Institute of Vocational Education
Construction Industry Council
Hong Kong Construction Association Ltd
Registered Minor Works Contractor Signatory Association Ltd.
Hong Kong Registered Contractors Association Company Ltd
Building Services Operation and Maintenance Executives Society
The Hong Kong Air Conditioning and Refrigeration Association Ltd
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