

**To: The Water Authority**

43/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong  
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**Application for Renewal/Re-issue of a Plumber's Licence**

Licence No. \_\_\_\_\_

(\*Mr./Ms/Miss/Mrs.)

Surname: \_\_\_\_\_

Middle/Last Name: \_\_\_\_\_

**Application for Renewal of a Plumber's Licence:**

**Application for Re-issue of a Plumber's Licence:**

**Due to Loss of Licence:**

Police Report No.: \_\_\_\_\_

**Due to Change of Civil Servant Status:**

I am not at present a civil servant.

I am a civil servant serving in \_\_\_\_\_ and attach a @ proof.  
(name of department)

I note Civil Service Regulations 461 to 466 and 550 to 559 on the subjects of 'Investment' and 'Outside Work' respectively. Unless approved in accordance with these Civil Service Regulations, I am not allowed to perform outside work as a Licensed Plumber. \*For a staff of Water Supplies Department, I understand that permission will not be given to me to undertake paid or unpaid outside work as a Licensed Plumber in my private capacity, to avoid potential conflict with my official duties.

**Declaration:**

I declare that the particulars entered above are both genuine and correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Footnotes:

\* Delete as appropriate.

@ The proof includes Government ID card, employment letter, pay slip or etc.  
Tick as appropriate.

Name/Address:

Please fill in your name and address in the block to the left for mailing of licence.