

**To: The Director of Water Supplies**  
**47/F Immigration Tower**  
**7 Gloucester Road**  
**Wan Chai**  
**Hong Kong**  
**(Facsimile : 2824 0578)**

**Quality Water Recognition Scheme for Buildings**  
**Undertaking Form for Incoming Building Management Company**

I am / We are\* the Incoming Building Management Company for

Name of Building: \_\_\_\_\_  
Certificate of the Scheme No.: \_\_\_\_\_  
Certificate Valid Till Date: \_\_\_\_\_  
Building Management Contract Start Date: \_\_\_\_\_

I/We\* wish to receive future correspondence relating to the Scheme by e-mail / fax / mail\*.

I/We\* will fit in the last quarterly tank cleaning and plumbing inspection of the outgoing Building Management Company and continue to carry out quarterly tank cleaning and plumbing inspection and subsequent rectification (for detail requirements, please see Checklist on Tank Cleaning, Water Quality Examination and Plumbing Inspection, downloadable at [www.wsd.gov.hk](http://www.wsd.gov.hk))

**Terms and Conditions**

1. I/We\* declare that all the information provided for the purpose of this Application are true, accurate and complete.
2. I/We\* have maintained the plumbing up to a high standard for keeping the good quality of government water supplies throughout the inside service up to the consumers' taps.
3. I/We\* shall ensure that all my/our staff are fully aware of and observe the assessment criteria of the Scheme at all times during the validity period of the Certificate.
4. I/We\* shall co-operate with the Water Supplies Department (WSD) for checking the compliance of the prescribed criteria of the Scheme if considered necessary by the WSD.
5. I/We\* agree that none of the members of the WSD, the Advisory Committee on Quality of Water Supplies (ACQWS) or the Appeal Board of the Scheme shall have any responsibility or liability whatsoever in relation to any dealings between the Scheme Certificate holder and the holder's customers arising from the Scheme.

6. I/We\* shall not behave in a manner which may jeopardize or damage the reputation or interests of the Government of the HKSAR, the WSD, the ACQWS, the Appeal Board of the Scheme.
7. I/We \* abide by that the Certificate remains the property of the WSD and shall return the Certificate when required by the WSD.
8. I/We\* shall not transfer the Certificates to other persons or organizations without the permission of the WSD.
9. I/We\* agree to abide by the decisions of the Appeal Board and the Terms and Conditions of the Scheme.

**Incoming Building Management Company:**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title \_\_\_\_\_ Company Chop \_\_\_\_\_

Management Contract Valid Till Date: \_\_\_\_\_

Correspondence address:

\_\_\_\_\_  
 \_\_\_\_\_

Contact tel. no. / fax no. : \_\_\_\_\_

Contact e-mail address: \_\_\_\_\_

**Supported by Building Owner(s)/Incorporated Owners/Mutual Aid Committee:**

I/We\* understand that if there is a change in building management company the Certificate of the Scheme will expire on that day. For the certificate to remain valid, I/We\* shall instruct the new company to submit an “Undertaking Form for Incoming Building Management Company” (Form B - downloadable from [www.wsd.gov.hk](http://www.wsd.gov.hk)) within 1 month and to continue to observe all the requirements of and the Terms and Conditions of the Scheme.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title \_\_\_\_\_ Chop \_\_\_\_\_

English and Chinese Name of BO/IC/MAC : \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

*\* please delete whichever not applicable.*