

Notice of Inviting Expression of Interest through Internet

Agreement No. CE 23/2008 (WS) Pressure Management of the Fresh Water Distribution Systems of the Tsuen Wan West, Tuen Mun, Sai Kung, Aberdeen and Red Hill Major Supply Zones - Investigation

Interested consultants are invited to express their interest in undertaking the above consultancy.

Consultants should fulfil and declare that they have met the following longlisting criteria for their submissions to be considered further:

Longlisting Criteria

The consultant shall have at least the following number of professional staff based in Hong Kong serving in the respective field.

<u>Field</u>	<u>Number of professional staff based in Hong Kong</u>
(i) General Civil Engineering	3
(ii) Water Supply, Hydraulics and Hydrology	3
(iii) Engineering Computing/Information Technology	2

(A person may serve in more than one field if he/she is suitably qualified and experienced.)

The scope of this Assignment, which is to commence in February 2009, is indicated in the draft Brief.

If you are interested in this Assignment, would you please submit 5 sets of documents containing the following information in a maximum of **four A4 pages** and a minimum font size of 10:-

- (a) your broad approach to the problem;
- (b) previous relevant commissions;
- (c) an indication of the key staff likely to be employed for the Assignment, together with their curriculum vitae;
- (d) an indication of sub- or associated consultants to be employed; and

- (e) your comments on the draft Brief.

You may make your submission in either electronic format or hard copy format. If part of the submission is made in both electronic and hard copy formats, the electronic format shall prevail over the corresponding hard copy format. If you elect to make your submission in electronic format, the documents for your proposal shall be prepared and submitted in accordance with the attached “Requirements for Submission of Proposal in Electronic Format”. All proposals, whether submitted in electronic format or in hard copy format, will be evaluated on an equal basis.

The Submission in hard copy format must be delivered in a sealed envelope marked “Restricted (Contract)” to the following address before **4:00 p.m. on Wednesday, 3 September 2008:-**

**Chief Engineer/Development(1)
Water Supplies Department
Room 4503A, 45/F., Immigration Tower
7 Gloucester Road
Hong Kong**

If a black rainstorm warning or typhoon signal No. 8 or above is hoisted between 1:00 p.m. and 4:00 p.m. on 3 September 2008, the deadline for submission will be extended to 12:00 noon on the following working day.

Please note that no attachments, except for the curriculum vitae of the key staff likely to be employed on the consultancy, should be included in your submission. Late submissions or submissions that do not conform to the requirements in respect of the number of pages, the page size, the font size or the attachments will not be considered.

For the purpose of paragraph 36 to 39 of the ETWB TC No. 4/2007, please be informed that the past performance of the consultants and past performance of sub-consultants would be assessed in the Expression of Interest stage as well as in the Technical and Fee stage.

If you are a limited liability company, then you are required to submit documentary proof that the majority of the voting power in meetings of the company shall be held by directors who are consulting engineers (or equivalent professionals of associated professions).

You are required to comply with the attached “Requirements for ISO

9001 Certification”, and submit all necessary documents together with your expression of interest.

You are required to declare any involvement or interest if it is considered by you to be in real or apparent conflict with the duties to be performed for this consultancy. Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process.

The initial list of qualified consultants approached for this Assignment is attached for your information. Based on the response received, normally 4 suitable firms/consortia will be shortlisted for submission of technical and fee proposals.

Consultants (these must be consulting firms to be eligible for being considered for this consultant selection exercise) having linkages to each other, e.g. subsidiaries, parent or sister companies, are not allowed to bid on the same agreement. Only one firm among such consultants, as the case may be, should be allowed to submit expression of interest for a consultancy agreement. You are thus required to declare any linkage with other consultants on the above list. The existence of a holding-subsiary relationship shall be determined in accordance with the provisions in Section 2(4) to (8) of the Companies Ordinance, Cap 32. “Sister companies” shall mean all companies which are subsidiaries of or otherwise belonging to the same holding company. Consultants having linkages should sort out among themselves before submitting any expression of interest.

For the purpose of this “no linkage” requirement, an academic institution and any separate entities/companies formed by the same academic institution or any of its current staff, or any two of such entities/companies (whether formed by the same staff or not), shall be regarded as “linked”. An academic institution, and all such entities/companies formed by it or any of its current staff (whether by the same staff or not), shall be allowed to submit only one expression of interest for the same consultancy agreement. You are also required to declare any such linkage with other consultants on the above list, if applicable. An entity/company is regarded as formed by the academic institution or its staff if the latter is a partner/shareholder or a director of the former, whether or not the latter is a founding partner/subscriber when the entity/company was formed.

Failure to observe this requirement shall render all related expression of interest submitted null and void and any such submission will not be considered.

Please also note that submissions are being invited on a non-commitment basis and the Government is not responsible for your costs in preparing the submission. The documents of unsuccessful consulting firms will be destroyed three months after

the date the Agreement has been awarded and signed.

The electronic documents for preparing your submission are listed in Schedule 2 of the attached Licence Conditions for Electronic Invitation Packages. You will be deemed to have accepted these conditions if you use the documents listed in Schedule 2.

Should you have any enquiry, you may contact Mr. LAM Ching Man of this office at telephone no. 2829 5868 or Mr. Freeman LUI at 2829 4791.

Yours faithfully,

(NG Mang Tung, Bobby)
Assistant Director/Development
Water Supplies Department

14 August 2008