



Office of the Water Authority

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Reference

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Dear Sir,


WSD Circular Letter 1/98
Enquiries Related to Applications for New Water Supply

In the course of processing applications for new water supply from practitioners, we occasionally receive enquiries concerning the status of the applications such as the progress of their plumbing submissions or arrangement of site inspection. Please be informed that we have target response time for completing the key activities in respect of the application for new water supply, details of which can be found in the Annex. In case your application is not processed within the target response time or you want to discuss the way in which your application has been handled, you are advised to contact the supervisory staff of our Regional Offices to which your application is submitted.

If after contacting our Regional supervisory staff you still cannot resolve your case, you may bring the matter to the attention of our headquarters in writing, and address your letter to :-

Chief Engineer/Regional Administration
Regional Administration Division
Water Supplies Department
Immigration Tower
7 Gloucester Road
Hong Kong

Yours faithfully,



(C K FUNG)

for Water Authority

(with Chinese Translation)

encl.

cc : WSD 3608/9/27/95 Pt 1

WSD 3318/22/85 Pt 3

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